



EMPLOYMENT OPPORTUNITIES

Clubs Commissioner

- Represents the interest of Students' Union registered clubs on Students' Council.
 - Assists the Vice-President Internal Affairs in maintaining an ongoing relationship with Students' Union registered clubs.
 - Promotes cooperation and coordination among student clubs and organizations, and assists them in the preparation of budgets for requests of financial assistance to the Students' Union.
 - Approves the chartering and registration of clubs with the Students' Union in accordance with Bylaw 1100.
 - Serves as a member of the Administration Board, the Building Services Board, Students' Council.
 - Acts as co-chairperson of the Clubs Council.
- SALARY: \$600/month

Chief Returning Officer

- RESPONSIBILITIES:**
- Performs the duties normally required by a Chief Returning Officer (staff recruitment and hiring, organization of polls, oversees counting procedures, etc.)
 - Conducts elections in accordance with Bylaw 300 and 350 for such election or referendum as designated by Students' Council.
 - Act as arbitrator in any dispute arising during the course of an election/referendum.
- QUALIFICATIONS:**
- Must possess excellent organizational and administrative skills.
 - Familiarity with previous Students' Union elections a definite asset.
- SALARY: \$500 plus according to scheduling established October 1984.

Recording Secretary

- RESPONSIBILITIES:**
- Attend all meetings of Students' Council and take accurate minutes of same.
 - Must be conversant with Roberts' Rules of Order.
- REMUNERATION: \$45 per meeting

INVOLVEMENT OPPORTUNITIES

There is more to the University than textbooks . . .

STUDENTS' UNION BOARDS AND COMMITTEES

Discipline, Interpretation and Enforcement (D.I.E.) Board

- Alternate Members required.
- The D.I.E. Board
1. Acts as administrative tribunal for Students' Union Constitution and Bylaws
 2. Has "court-like" powers
 3. Investigates and tries alleged breaches of discipline
 4. Interprets Students' Union Constitution and Bylaws
- Applicants must be in their second or further year of studies.
Term of Office: Immediately to 30 May 1989

EUGENE L. BRODY FUNDING BOARD

- requires 1 student-at-large member
- The Brody Board:
- Determines Students' Union financial donations to various charitable or relief projects from the Eugene Brody Fund.

EXTERNAL AFFAIRS BOARD

- requires 2 student-at-large members
- The External Affairs Board:
- Creates and coordinates projects on campus concerning various issues of interest and concern.
 - Makes recommendations to Students' Council on political issues.

HOUSING AND TRANSPORT COMMISSION

- requires 2 student-at-large members
- The Housing and Transport Commission:
- Makes policy recommendations to Students' Council concerning housing and transportation concerns
 - Is responsible for the preparation and maintenance of a long-range plan of housing and transportation for the students at the U of A by the Students' Union.

- Works with various student residences on issues of concern.
- Investigates development and zoning plans for the University area.

NOMINATING COMMITTEE

- requires 2 student-at-large members
- Selects the Students' Union Directors of service areas and the Commissioners
- Selects the Speaker of Students' Council
- Selects the members of other Students' Union boards and committees.

BYLAWS & CONSTITUTION COMMITTEE

- requires 2 student-at-large members
- The Bylaws Committee:
- Drafts new Bylaws and amends existing Bylaws and Constitution
 - Makes recommendations to Students' Council concerning Constitution amendments



TERM OF OFFICE: 1 OCTOBER 1988 to 30 APRIL 1989 (unless otherwise noted)
DEADLINE FOR APPLICATION: Wednesday, 21 SEPTEMBER, 4:00 p.m.
For Applications and Information, contact the Students' Union Executive Offices, Room 259, Students' Union Building (SUB), 432-4236.