

Table 1-2 summarizes how to move around the Gantt chart view using the keyboard or mouse.

Movement	Keys	Mouse
From field to field	Arrow keys or TAB to move right, SHIFT+TAB to move left	Click the field.
Page up or page down	PAGE UP or PAGE DOWN	On the vertical scroll bar, click the gray area above or below the scroll box.
To move one row down in the same column	ENTER	Click the desired field.
First or last field in row	HOME or END	N/A
First field of first row or Last field of last row	CTRL+HOME or CTRL+END	N/A
To scroll through columns	Arrow keys	On the Gantt sheet horizontal scroll bar, click the left or right arrow to move one column to the left or right, or click the gray area on the left or right of the scroll box to scroll left or right in increments.
To move the divider bar to the right or left	Press SHIFT+F6 followed by LEFT ARROW or RIGHT ARROW , and when the desired position is reached, press ENTER	Position the pointer on the divider bar. When the pointer turns into a double-headed arrow, drag the divider bar to the left or right.
To move to the beginning of the time line	Press ALT+HOME	N/A

Table 1-2: Navigating in the Gantt Chart View