

(7) (a) That, under this responsibility, the Press Office be authorized to seek and other departments instructed, where possible, to provide the assistance of appropriate employees to help plan and execute the press programme on such occasions.

(b) That the Press Office be authorized to spend up to \$ annually to pay for the services of outside assistance in press arrangements during V.I.P. visits.

(c) That an established position be provided to secure the services of a press officer with special experience and expertise in press arrangements to be primarily concerned for visits. An effort might be made to find an officer of the armed forces, recently retired or about to retire, with suitable experience in this field and who would be prepared to fill this job for an extended period and would understand that he would not be rotational.

(8) That the Press and Liaison Division be renamed the Press Office and that it be divested of its "Liaison" functions.

(9) That the establishment of the new Press Office should be:

- 1 FSO 7 - Chief Press Officer
- 1 FSO 5 - Deputy Chief
- 1 FSO 4 -
- 1 AO ? - Officer responsible for V.I.P. Press Arrange.
- 1 Clerk 4 (Sec.)
- 1 Steno 3
- 1 Typist 3