

17/11/94

## Foreign Affairs and International Trade

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 1 OF FISCAL YEAR 1994

## SUB-REGION: SOUTH PACIFIC

|   | NUMBER | % OFFICER-TIME |         | TOTAL-TIME |
|---|--------|----------------|---------|------------|
|   |        | CANADA         | LOC-ENG | PERSON-QTR |
| A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :   | 1149   | 10.80          | 23.10   | 2.39       |
| FROM TERRITORIES :                              | 1616   | 11.80          | 16.88   | 1.94       |
| B.VISITS TO CLIENTS IN TERRITORY :              | 239    | 2.40           | 13.75   | 1.22       |
| C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS       |        |                |         |            |
| FAIRS :   | 8      | 1.60           | 5.00    | 0.48       |
| MISSIONS :                                      | 7      | 0.40           | 3.13    | 0.27       |
| CONFERENCE SEMINARS :                           | 15     | 3.40           | 2.25    | 0.35       |
| OTHER :   | 33     | 4.40           | 2.63    | 0.43       |
| D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :   | 48     | 5.20           | 1.50    | 0.38       |
| POST INITIATED :                                | 125    | 5.60           | 3.13    | 0.53       |
| E.COMMUNICATIONS ACTIVITIES :                   | 32     | 1.80           | 0.62    | 0.14       |
| F.INVESTMENT ENQUIRIES                          |        |                |         |            |
| FROM CANADA :                                   | 10     | 0.40           | 0.00    | 0.02       |
| FROM TERRITORIES :                              | 10     | 0.60           | 0.00    | 0.03       |
| G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 3      | 0.40           | 0.00    | 0.02       |
| CONNECTIONS ARRANGED :                          | 3      | 0.20           | 0.00    | 0.01       |
| H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :  |        | 2.20           | 3.25    | 0.37       |
| I.SERVICE REQUESTS FM GOV'T SOURCES             |        |                |         |            |
| NGO :   | 16     | 0.60           | 0.50    | 0.07       |
| HOST GOVERNMENT :                               | 50     | 1.60           | 0.50    | 0.12       |
| OTHER DEPARTMENT :                              | 28     | 1.40           | 2.00    | 0.23       |
| PROVINCES/MUNICIPALITIES :                      | 27     | 1.40           | 1.25    | 0.17       |
| J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:  |        | 19.20          | 4.63    | 1.33       |
| LEAVE, PROFESSIONAL DEVELOP :                   |        | 12.60          | 3.38    | 0.90       |
| K.SERVICE TO OTHER MISSION PROGRAMS :           |        | 10.20          | 0.00    | 0.51       |
| L.TOURISM PROGRAM ACTIVITIES :                  |        | 1.80           | 12.50   | 1.09       |
| ***** TOTALS *****                              |        | 100.00         | 100.00  | 13.00      |

|  |                    |     |
|--|--------------------|-----|
| NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)  | FROM CANADA :      | 16  |
|  | FROM TERRIT :      | 75  |
| NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) | FROM CANADA :      | 82  |
|  | FROM TERRIT :      | 131 |
| NUMBER OF PEMD APPLICATIONS COMMENTED ON :   |                    | 14  |
| NUMBER OF OCCUPIED OFFICER POSITIONS         | -CANADA BASED :    | 5   |
|  | -LOCALLY ENGAGED : | 8   |