

TRADE TRACKING SYSTEM

87/09/18

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1987

POST : BRIDGETOWN

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA :	175	15.00	50.00	0.65
FROM TERRITORIES :	79	5.00	17.00	0.22
B. VISITS TO CLIENTS IN TERRITORY VISITS :	40	10.00	5.00	0.15
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	1	5.00	20.00	0.25
OTHER :	1	30.00	0.00	0.30
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED :	2	1.00	2.00	0.03
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA :	0	5.00	1.00	0.06
FROM TERRITORIES :	0	0.00	0.00	0.00
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA :	1	1.00	1.00	0.02
CONNECTIONS ARRANGED :	0	1.00	0.00	0.01
G. PARTICIP'TN IN PROG-RELATED EVENTS IN CANADA :	0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS :	5	10.00	2.00	0.12
FROM OTHER GOV'T SOURCES- CONTACTS :	3	3.00	1.00	0.04
- REPORTS :	1	2.00	1.00	0.03
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN. :		10.00	0.00	0.10
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
J. SERVICE TO OTHER MISSION PROGRAMS :		2.00	0.00	0.02
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 54
FROM TERRIT : 10

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 1

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1
- LOCALLY-ENGAGED : 1