

Institution Department of External Affairs	Reporting period April 1/86 - March 31/87
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Media	171	Academia	12	Business	71	Organization	51	Public	89
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**I Requests under the Access to Information Act**

Received during reporting period	394
Outstanding from previous period	27
<b>TOTAL</b>	<b>421</b>
Completed during reporting period	371
Carried forward	50

**II Disposition of requests completed**

1. All disclosed	65	6. Unable to process	8
2. Disclosed in part	225	7. Insufficient information	3
3. Nothing disclosed (excluded)	11	8. Abandoned	14
4. Nothing disclosed (exempt)	13	9. Does not exist	7
5. Transferred	7	10. Treated informally	18
<b>TOTAL</b>			<b>371</b>

**III Exemptions invoked**

S. 13(1) (a)	181	S. 16(1) (d)		S. 20(1) (c)	166
(b)	161	S. 16(2)	2	(d)	163
(c)		S. 16(3)		S. 21(1) (a)	175
(d)	157	S. 17	4	(b)	172
S. 14	3	S. 18 (a)	1	(c)	8
S. 15(1) Internat. rel.	203	(b)		(d)	1
Defence		(c)		S. 22	1
Subversive activities		(d)	1	S. 23	2
S. 16(1) (a)	3	S. 19(1)	201	S. 24	157
(b)	2	S. 20(1) (a)	3	S. 25	
(c)	2	(b)	170	S. 26	2

**IV Exclusions cited**

S. 68 (a)	16
(b)	
(c)	
(d)	
S. 69(1) (a)	11
(b)	2
(c)	2
(d)	161
(e)	161
(f)	1
(g)	163

**V Completion time**

30 days or under	243
31 to 60 days	55
61 to 120 days	47
121 days or over	26

**VI Extensions**

	30 days or under	31 days or over
Searching	7	9
Consultation	21	35
Third party		
<b>TOTAL</b>	<b>28</b>	<b>44</b>

**VII Translations**

Translation requested	
Translation prepared	English to French
	French to English

**VIII Method of access**

Copies given	278
Examination	3
Copies and examination	9

**IX Fees**

Net fees collected		
Application fees	1855	
Reproduction	3658	
Searching	2540	
Preparation	270	
Computer processing		
<b>TOTAL</b>	<b>8323</b>	
Fees waived	No. of times	\$
\$25.00 or under	244	\$ 4400
Over \$25.00		\$

**X Costs**

Financial (all reasons)	
Salary	\$320,955
Administration (O and M)	\$ 36,350
<b>TOTAL</b>	<b>\$ 357,305</b>
Person year utilization (all reasons)	
Person year (decimal format)	7.2

**Complaints to information commissioner (con't)**

Reasons for complaints	
Non-disclosure	23
Fees	3
Extension	12
Publication	
Denial of translation	
Time to prepare translation	
Other	3
Certificates produced	-

**Complaints to information commissioner (con't)**

Disposition of complaints	
Complaint unjustified	5
Concurrence with institution	
No finding	
Recommendation accepted	21
Recommendation rejected	0

**XI Complaints to info. commissioner**

Complaints activity	
Outstanding from previous period	22
No. initiated during reporting period	36
Number completed during period	26
Number carried forward	32

**XII Appeals to Federal Court**

Outstanding from previous period	1
Number initiated during period	3
Number completed during period	1
Number carried forward	3