

24/08/95

## Foreign Affairs and International Trade

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 4 OF FISCAL YEAR 1994

POST : NEW YORK, CONSULATE GENERAL

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	259	1.66	21.83	1.36
FROM TERRITORIES :	235	0.00	16.00	0.96
B.VISITS TO CLIENTS IN TERRITORY :	95	15.00	7.83	0.92
C.EXPORT/TRADE/POLICY FAIRS :	3	0.00	6.33	0.38
PROJECTS AND EVENTS MISSIONS :	2	0.00	4.66	0.28
CONFERENCE SEMINARS :	20	9.00	14.33	1.13
OTHER :	32	5.00	0.00	0.15
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	11	0.00	2.16	0.13
POST INITIATED :	9	4.00	2.16	0.25
E.COMMUNICATIONS ACTIVITIES :	3	1.66	0.00	0.05
F.INVESTMENT ENQUIRIES FROM CANADA :	19	10.33	2.16	0.44
FROM TERRITORIES :	33	4.00	7.66	0.58
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		1.66	2.50	0.20
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	95	5.00	1.66	0.25
HOST GOVERNMENT :	0	0.00	0.00	0.00
OTHER DEPARTMENT :	47	5.66	0.00	0.17
PROVINCES/MUNICIPALITIES :	10	1.66	0.00	0.05
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		27.00	0.83	0.86
LEAVE, PROFESSIONAL DEVELOP :		6.66	0.83	0.25
K.SERVICE TO OTHER MISSION PROGRAMS :		1.66	9.00	0.59
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		99.95	99.94	9.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	76
FROM TERRIT :	49
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	13
FROM TERRIT :	345

NUMBER OF PEMD APPLICATIONS COMMENTED ON :	17
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NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	3
-LOCALLY ENGAGED :	6