

17/11/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1994

POST : OSLO

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	328	10.00	35.00	1.25
FROM TERRITORIES :	232	7.50	13.33	0.55
B. VISITS TO CLIENTS IN TERRITORY :	52	5.00	8.33	0.35
C. EXPORT/TRADE/POLICY FAIRS :	8	5.00	3.33	0.20
PROJECTS AND EVENTS MISSIONS :	3	7.50	11.66	0.50
CONFERENCE SEMINARS :	5	2.50	5.00	0.20
OTHER :	0	0.00	3.33	0.10
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	7	5.00	5.00	0.25
POST INITIATED :	12	5.00	3.33	0.20
E. COMMUNICATIONS ACTIVITIES :	9	1.00	0.00	0.02
F. INVESTMENT ENQUIRIES FROM CANADA :	4	1.00	0.00	0.02
FROM TERRITORIES :	1	1.50	0.33	0.04
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	1	0.50	0.66	0.03
CONNECTIONS ARRANGED :	1	0.00	0.00	0.00
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		1.00	0.00	0.02
I. SERVICE REQUESTS FM GOV'T SOURCES NGO :	6	10.00	1.66	0.25
HOST GOVERNMENT :	21	5.00	1.66	0.15
OTHER DEPARTMENT :	7	5.00	1.66	0.15
PROVINCES/MUNICIPALITIES :	44	7.50	1.66	0.20
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		7.50	0.00	0.15
LEAVE, PROFESSIONAL DEVELOP :		7.50	1.66	0.20
K. SERVICE TO OTHER MISSION PROGRAMS :		2.50	2.33	0.12
L. TOURISM PROGRAM ACTIVITIES :		2.50	0.00	0.05
***** TOTALS *****		100.00	99.93	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 14

FROM TERRIT : 5

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 34

FROM TERRIT : 23

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 3

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 2

-LOCALLY ENGAGED : 3