

15/02/92

External Affairs and International Trade Canada

TELETYPE

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1991

WORLD TOTALS

	NUMBER	OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERIODS-YTD
A. EXPORT/TRADE/POLICY ENQUIRIES	38237	16.48	24.89	74.11
FROM CANADA	38237	16.48	24.89	74.11
FROM TERRITORIES	35764	10.29	17.46	53.96
B. VISITS TO CLIENTS IN TERRITORY	10441	10.18	10.01	44.91
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	497	4.58	6.53	25.27
MISSIONS	509	5.89	5.97	28.43
CONFERENCE SEMINARS	374	3.11	2.20	11.59
	376	1.72	1.37	5.78
SECTION II				
D. COMMERCIAL* ECONOMIC REPORTS	621	2.80	1.67	3.64
	214	4.44	2.54	14.98
SUMMARY OF PROGRAM				
E. COMMUNICATIONS ACTIVITIES	645	1.76	0.72	5.32
RESULTS				
F. INVESTMENT ENQUIRIES				
FROM CANADA	1394	1.92	1.20	6.74
FROM TERRITORIES	1745	2.03	1.53	7.79
G. TECHNOLOGY LINKAGE PROGRAM ENCL'S FROM CANADA	553	1.18	1.46	5.45
CONNECTIONS ARRANGED	556	0.37	0.53	3.07
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST		2.76	1.75	9.74
I. SERVICE REQUESTS FM GOV'T SOURCES				
GOO	716	1.30	0.85	4.67
HOST GOVERNMENT	1040	1.95	0.34	5.90
OTHER DEPARTMENT	1347	2.38	1.76	8.03
PROVINCES/MUNICIPALITIES	1194	2.30	1.58	8.44
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.		9.94	2.62	25.74
LEAVE, PROFESSIONAL DEVELOP		5.87	3.50	18.35
K. SERVICE TO OTHER MISSION PROGRAMS		4.19	0.78	10.65
L. TOURISM PROGRAM ACTIVITIES		3.18	8.01	34.74
***** TOTALS *****		89.91	97.48	443.88

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA	3831
	FROM TERRIT	7145
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA	8681
	FROM TERRIT	7517
NUMBER OF FIRM APPLICATIONS COMPLETED ON		1162
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED	191
	-LOCALLY RECRUITED	151