

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

91/03/25

FOR QUARTER 3 OF FISCAL YEAR 1990

POST : SANTIAGO

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES : FROM CANADA :	780	40.00	30.00	1.40
FROM TERRITORIES :	719	25.00	23.50	0.97
B.VISITS TO CLIENTS IN TERRITORY :	74	12.50	7.50	0.40
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS :				
FAIRS :	1	5.00	12.50	0.35
MISSIONS :	4	4.00	6.50	0.21
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	2	0.00	5.00	0.10
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	0	0.00	0.00	0.00
POST INITIATED :	10	5.00	0.00	0.10
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES :				
FROM CANADA :	5	0.00	1.00	0.02
FROM TERRITORIES :	1	0.00	0.50	0.01
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	4	1.00	1.00	0.04
CONNECTIONS ARRANGED :	2	0.00	0.50	0.01
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		2.50	10.00	0.25
I.SERVICE REQUESTS FM GOV'T SOURCES :				
NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	0	0.00	0.00	0.00
OTHER DEPARTMENT :	7	1.00	2.00	0.06
PROVINCES/MUNICIPALITIES :	3	1.50	0.00	0.03
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		1.50	0.00	0.03
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K.SERVICE TO OTHER MISSION PROGRAMS :		1.00	0.00	0.02
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 116
FROM TERRIT : 187

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 19

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 2