

TRADE AND INDUSTRIAL DEVELOPMENT PROGRAM  
ACTIVITY REPORT  
FOR 1ST QUARTER OF 1986 (861)

Summary for POST: Kingston

Activity	AVERAGE TIME ALLOCATION				TOTAL TIME ALLOCATION	WORKLOAD (#)	
	CANADA-BASED		LOCALLY-ENGAGED				
	TRADE	NON-TRADE	TRADE	NON-TRADE			
A. Servicing Export Enquiries	from Canada	22.0	0.	51.5	0.	1.25	228 (Enquiries)
	from Territory	18.0	0.	19.0	0.	0.56	95 (Enquiries)
B. Export Promotion Projects and Events		0.0	0.	0.0	0.	0.00	0 (Projects/Events)
C. Other Trade Development Activities		15.0	0.	19.0	0.	0.53	
D. Promotional Projects		3.0	0.	0.0	0.	0.03	1 (Fairs/Miss/Conf.)
E. Servicing Investment Development from Canada	from Canada	0.0	0.	0.0	0.	0.00	0 (Enquiries)
	from Territory	1.0	0.	0.0	0.	0.01	1 (Enquiries)
F. Service to Government	External Affairs OGDs, Provinces, ETC	3.0	0.	2.0	0.	0.07	15 (Reports)
		3.0	0.	2.5	0.	0.08	8 (Contacts)
G. Administration	Program Management	10.0	0.	0.0	0.	0.10	
	Leave, Professional Dev.	11.0	0.	6.0	0.	0.23	
Total TID Program		86.0	0.	100.0	0.	2.86	
H. Other Programs		14.0	0.	0.0	0.	0.14	

Trade Officers: 3

Non-Trade Officers: 0

Note: Percentage values may not add due to rounding adjustment; maximum adjustment is 1 percent