

C. Summary of Projects

No.	Title	Responsi- bility	Description
	<u>V. Management Information Systems</u>	(6 Branches Involved)	
	<u>A. New Initiatives or Major Improvements.</u>		
MF08.1	. Finance and Management Systems Enhancements - Needs Definition.	M F D M F R	- enhancement to the system to record all HQ commitments, provide reports to Executive
MF08.2 MF08.3	. Financial/Planning Enhancement . Enhance FMS	M F S	Committee and to users of FMS outside the Bureau of Finance & Management, incorporate changes arising from OPF and associated developments.
AC02	. PMIS Workload Priorities.	A C B A D A	- to make the information coming from the system useful and accurate, first phase to be completed by March 31, 1984.
MR13	. Property Management Information System Enhancement.	M R C S	- redefinition of management and operational information requirements.
CC12	. Inventory of Existing EDP Systems.	C C B I	- profiles of current EDP systems and a mechanism to keep this inventory up to date.
GB04	. Pilot Project on Substantive Information Management - UGB.	C C B I C M L	- to identify what the information needs are, determine what is available in the market place and in the Department and transform the identified information into useful systems, initially in UGB.
CC14	. Information Needs of Headquarters Management.	C C B/ C C B I	- to assess the information needs of the Department prior to developing an MIS strategy.
CC15	. Information needs of Posts.	C C B I	- to assess the information needs of posts as part of developing an MIS strategy.
MF10	. General Purpose Computer for HQ.	M F D	- acquire a general purpose computer to serve HQ data processing requirements.
SF04	. Computer Assisted Immigration Processing System.	S I M	- a pilot project in Hong Kong to establish feasibility of replacing a labour intensive immigration processing system with an automated one.
MF09	. Office Automation in DEA.	M F S X	- develop an office automation strategy for DEA, both headquarters and posts.
EF06	. STRB Pilot Project for Ad Hoc Reports.	E S C	- updating an out-of-date system; initially a pilot project on textiles and clothing focussed on 17 countries.
EF07	. Redesign of the Import Permits Processing System.	E S C	- reviewing current system to establish cost effective means of revamping the system.

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