## TRADE TRACKING SYSTEM

88/03/16

## WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT

## FOR QUARTER 3 OF FISCAL YEAR 1987

POST : SAD PAULO

	NUMBER	The second second	The second line is not a second	TOTAL-TIME PERSON-QTR
A. EXPORT ENGUIRIES FROM CANADA FROM TERRITORIES	: 447 : 477	14. 00 4. 50	33. 50 15. 25	1.62
B. VISITS TO CLIENTS IN TERRITORY VISITS	: 90	4. 00	9. 00	0.44
C. EXPORT PROMOTION PROJECTS & EVENTS FAIRS MISSIONS OTHER	: 5	1. 00 6. 50 20. 00	1. 25 23. 50 2. 50	0. 07 1. 07 0. 50
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	: 16	4. 50	2. 75	0.20
E. INVESTMENT/PROMOTION ENGUIRIES FROM CANADA FROM TERRITORIES		0. 00 0. 00	0. 00 0. 00	0. 00 0. 00
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA CONNECTIONS ARRANGED	TO STATE OF THE PARTY OF THE PA	0. 00 0. 00	0. 00 0. 00	0.00 0.00
G. PARTICPT'N IN PROG-RELATED EVENTS IN CANADA	: 1	7. 00	0. 00	0.14
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS FROM OTHER GOV'T SOURCES- CONTACTS - REPORTS		2. 50 2. 50 1. 50	0. 75 4. 00 2. 75	0.08 0.21 0.14
I. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN LEAVE, PROFESSIONAL DEVELOP	ALL REPORTS OF THE PARTY OF THE	6. 00 25. 00	0. 00 4. 75	0. 12 0. 69
J. SERVICE TO OTHER MISSION PROGRAMS	ARROSS W	1.00	0.00	0.02
***** TOTALS *****		100.00	100.00	6.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 98
FROM TERRIT : 58

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 8

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2

- LOCALLY-ENGAGED :