

TRADE AND INDUSTRIAL DEVELOPMENT PROGRAM  
ACTIVITY REPORT  
FOR 1ST QUARTER OF 1986 (861)

Summary for POST: Washington

Activity	AVERAGE TIME ALLOCATION				TOTAL TIME ALLOCATION	WORKLOAD (8)	
	CANADA-BASED		LOCALLY-ENGAGED				
	TRADE	NON-TRADE	TRADE	NON-TRADE			
A. Servicing Export Enquiries							
	from Canada	33.0	0.	28.0	0.	1.55	2030 (Enquiries)
	from Territory	11.0	0.	11.5	0.	0.56	1852 (Enquiries)
B. Export Promotion Projects and Events		10.7	0.	16.5	0.	0.65	92 (Projects/Events)
C. Other Trade Development Activities		2.3	0.	10.0	0.	0.27	
D. Promotional Projects		24.3	0.	5.0	0.	0.83	29 (Fairs/Miss/Conf.)
E. Servicing Investment Development from Canada		0.3	0.	0.5	0.	0.02	5 (Enquiries)
	from Territory	0.7	0.	2.0	0.	0.06	23 (Enquiries)
F. Service to Government	External Affairs	7.0	0.	9.0	0.	0.39	45 (Reports)
	OGAs, Provinces, ETC	2.3	0.	3.5	0.	0.14	28 (Contacts)
G. Administration	Program Management	5.0	0.	3.0	0.	0.21	
	Leave, Professional Dev.	3.3	0.	10.0	0.	0.30	
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Total TID Program		99.9	0.	99.0	0.	4.98	
H. Other Programs		0.0	0.	1.0	0.	0.02	

Trade Officers: 5  
Non-Trade Officers: 0

Note: Percentage values may not add due to rounding adjustment; maximum adjustment is 1 percent