

CHAP. V.

Of the Treasurer's Duty.

q/c The Treasurer shall receive the Cash of the Lodge, and discharge Bills, when duly vouch~~ed~~ sanctioned *by the Lodge and signed by the master*. He shall keep Books, in which his account of Receipts and disbursements shall be regularly stated, so as to declare, at one view, the amount of Cash in his hands ; which Books shall be open for the inspection of any subscribing Member, at every meeting of the Lodge.—His accounts shall be annually audited by a Committee, at least a week previous to the meeting next after the festival of St. John ; and the balance appearing to be due thereon, shall be paid over, by him, to his successor, at the aforesaid meeting ; or otherwise, as the Lodge shall direct.

CHAP. VI.

Of the Secretary's Duty.

q/c The Secretary shall issue summonses to all the Members of this Lodge, particularly noticing elections and initiations ; new Members to be admitted, By-Laws to be altered or repealed, or new ones to be made. He shall make minutes of all matters which are regularly proposed and seconded in the Lodge, as well as of makings, passings, raisings, &c. and of all other things which the Master may order.

CHAP. VII.

Of Qualifications for Offices.

q/c No Member shall be qualified for any Office, or be permitted to vote on any occasion, who has not paid his dues up to the preceding festival of St. John.

CHAP. VIII.

Permanent Committee.

q/c A Permanent Committee consisting of the Officers of the Lodge for the time being, with the Secretary, Treasurer