

TRADE AND INDUSTRIAL DEVELOPMENT PROGRAM  
ACTIVITY REPORT  
FOR 4TH QUARTER OF 1986 (B64)

Summary for POST: Melbourne

Activity	AVERAGE TIME ALLOCATION				TOTAL TIME ALLOCATION	WORKLOAD (#)
	CANADA-BASED		LOCALLY-ENGAGED			
	TRADE	NON-TRADE	TRADE	NON-TRADE		
	%	%	%	%		
A. Servicing Export Enquiries						
from Canada	5.0	0.0	21.5	0.0	0.53	209 (Enquires)
from Territory	5.5	0.0	29.5	0.0	0.70	476 (Enquires)
B. Export Promotion Projects and Events	21.0	0.0	7.0	0.0	0.56	4 (Projects/Events)
C. Other Trade Development Activities	11.0	0.0	6.5	0.0	0.35	
D. Promotional Projects	9.0	0.0	5.0	0.0	0.28	0 (Fairs/Miss/Conf.)
E. Servicing Investment Development from Canada	3.0	0.0	0.0	0.0	0.06	3 (Enquiries)
from Territory	5.5	0.0	0.5	0.0	0.12	18 (Enquiries)
F. Service to Government						
External Affairs	5.0	0.0	0.0	0.0	0.10	33 (Reports)
OGDs, Provinces, ETC	2.0	0.0	8.5	0.0	0.21	67 (Contacts)
G. Administration						
Program Management	6.5	0.0	1.0	0.0	0.15	
Leave, Professional Dev.	7.5	0.0	20.5	0.0	0.56	
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Total TID Program	81.0	0.0	100.0	0.0	3.62	
H. Other Programs	19.0	0.0	0.0	0.0	0.38	

Canadian Business Visitors: 65  
Local Business Visitors: 58

Trade Officers: 4

Non-Trade Officers: 0

Note: Percentage values may not add due to rounding adjustment; maximum adjustment is 1 percent

COMMENTS