GUIDE FOR ACCESS TO INFORMATION AND PRIVACY LEGISLATION

INTRODUCTION

What the Guide Covers

In its three parts, this guide is designed to provide:

Part I - policy and guidance for responding to
requests for access to records under the control
of the Department;

<u>Part II</u> - a summary of the Access to Information aspects of the legislation together with some explanatory comments; and

<u>Part III</u> - a summary of the Privacy aspects of the legislation.