What is the Passport Office's new strategic planning process?

**Step 1:** In the Passport Office, the process for strategic planning is based on consultation with our managers, employees and other key stakeholders.

**Step 2:** The Passport Office strategy is to focus initially on four key imperatives. The use of "imperative" denotes the urgency, importance and commitment within the Agency.

**Step 3:** The Passport Office will link its executive decisions, where possible, to its strategic imperatives and ask for managers' feedback on the effectiveness of implementation.

**Step 4:** The Passport Office will measure its success against the expectations of our clients, employees, the Department (DFAIT), the government as a whole and private sector associates.