

19/05/95

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1994

REGION : AFRICA MIDDLE-EAST

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA	: 5692	17.72	29.95	10.38
FROM TERRITORIES	: 7142	13.38	19.62	7.12
B.VISITS TO CLIENTS IN TERRITORY	: 1217	13.38	13.45	5.64
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS	: 21	2.61	4.08	1.45
MISSIONS	: 30	9.11	7.16	3.36
CONFERENCE SEMINARS	: 16	1.44	1.20	0.55
OTHER	: 28	1.33	0.41	0.34
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED	: 46	3.61	3.70	1.54
POST INITIATED	: 80	2.33	3.33	1.22
E.COMMUNICATIONS ACTIVITIES	: 32	2.44	0.66	0.60
F.INVESTMENT ENQUIRIES				
FROM CANADA	: 59	0.33	0.20	0.11
FROM TERRITORIES	: 52	0.77	1.00	0.38
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA	: 29	0.27	0.70	0.22
CONNECTIONS ARRANGED	: 12	0.11	0.58	0.16
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST	: 32	3.77	2.50	1.28
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO	: 43	1.22	0.62	0.37
HOST GOVERNMENT	: 86	2.61	1.45	0.82
OTHER DEPARTMENT	: 230	2.05	1.41	0.71
PROVINCES/MUNICIPALITIES	: 302	1.16	0.95	0.44
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	: 7.05	2.45	1.86	
LEAVE, PROFESSIONAL DEVELOP	: 8.77	2.37	2.15	
K.SERVICE TO OTHER MISSION PROGRAMS	: 4.27	1.33	1.09	
L.TOURISM PROGRAM ACTIVITIES	: 0.16	0.75	0.21	
***** TOTALS *****		99.89	99.87	42.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA	: 224
	FROM TERRIT	: 454
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA	: 992
	FROM TERRIT	: 1979

NUMBER OF PEMD APPLICATIONS COMMENTED ON	: 38
--	------

NUMBER OF OCCUPIED OFFICER POSITIONS	- CANADA BASED	: 18
	- LOCALLY ENGAGED	: 24