

TRADE TRACKING SYSTEM

87/12/23

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1987

POST : KUWAIT

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	: 155	8.00	20.00	0.56
FROM TERRITORIES	: 200	8.00	25.00	0.66
B. VISITS TO CLIENTS IN TERRITORY	VISITS : 110	11.00	11.00	0.44
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	: 3	8.00	5.00	0.26
MISSIONS	: 2	5.00	4.00	0.18
OTHER	: 7	5.00	4.00	0.18
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	: 6	6.00	1.00	0.14
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	: 25	3.00	1.00	0.08
FROM TERRITORIES	: 80	5.00	5.00	0.20
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	: 1	4.00	0.00	0.08
CONNECTIONS ARRANGED	: 0	0.00	0.00	0.00
G. PARTICIP'TN IN PROG-RELATED EVENTS IN CANADA	: 0	0.00	0.00	0.00
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	: 6	5.00	1.00	0.12
FROM OTHER GOV'T SOURCES- CONTACTS	: 45	3.00	1.00	0.08
- REPORTS	: 6	4.00	1.00	0.10
I. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.	: 4.00	1.00	0.10	
LEAVE, PROFESSIONAL DEVELOP	: 16.00	20.00	0.72	
J. SERVICE TO OTHER MISSION PROGRAMS	: 5.00	0.00	0.10	
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 165
FROM TERRIT : 91

NUMBER OF Pemd APPLICATIONS COMMENTED ON: 11

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 2