

1.4 PRE-POSTING ADMINISTRATIVE BRIEFING

About the same time as you get your medical examination appointment, you and your spouse will be invited to attend a special group meeting in APOB. At this pre-posting administrative briefing, representatives from various headquarters sections and others will be in attendance to give you important information and answer some of your basic questions about preparing for a posting. Some of the areas typically covered are:

- Accommodation abroad; Shelter Costs (FSD 25)
- Electrical appliances at the post
- Mailing privileges
- Management of money abroad (Bank representative)
- Medical benefits (FSD 38-42)
- Packing, shipment and storage of personal effects (FSD 15)
- Personal welfare counselling
- Preparation of Inventories; Insurance; Damage Claims (FSD 15)
- Salary; Allowance entitlements (FSD 55, 56, 58, 59)
- Shipment of automobiles (FSD 15)
- Travel arrangements; Living expenses during Removal (FSD 15)
- Travel and Leave benefits (FSD 44, 45, 47, 50, 51, 54)

One of the reasons why it is important for you to attend this briefing is because the information you get will help you to identify your needs and personal questions to ask during Pre-Posting Rounds. To get the most out of the Briefing, go through the FSDs mentioned above before you attend.