

Common Services Governance Committees

DFATD Executive Board

The DFATD Executive Board is mandated to provide strategic direction and oversight to support the achievements of DFATD's strategic outcomes. It is DFATD's highest governance body.

Deputy Minister Sub-Committee on Representation Abroad

The Deputy Minister Sub-Committee was created on August 2, 2007, at the request of the Clerk of the Privy Council. It is composed of federal deputy ministers from DFATD's client departments. It provides orientation and ensures coordination to support the Government of Canada's international operations and overarching foreign policy. The Sub-Committee also promotes the coordination of policy, programs and the use of common services among federal departments abroad.

Assistant Deputy Minister Council on Representation Abroad

Established in late 2003, the Assistant Deputy Minister (ADM) Council provides advice to the deputy ministers on program integration and planning coordination from a whole-of-government perspective. The ADM Council also promotes resource allocation alternatives for more cost-effective delivery of common services. Its membership is composed of assistant deputy ministers from all partners.

Corporate Management Committee

The Corporate Management Committee replaced the Operations Committee in September 2013. The Committee is responsible for providing strategic direction and oversight of the management and sustainability of DFATD's network of missions, points of service and regional offices, and external and core services. It is composed of DFATD ADMs, HOMs and directors general.

Missions Committee

The Missions Committee is made up of stakeholders in policy, program and common services from DFATD, Citizenship and Immigration Canada (CIC) and National Defence. The mandate of the Committee is to provide strategic direction and oversight for broad resources and policy issues concerning the mission network. It deals with policy questions at a strategic level, but does not address issues specific to particular missions. Final decisions may rest with this Committee, or with the Corporate Management Committee to which this Committee reports.

Costing Policy and Procedures Committee

This Committee serves as a forum to discuss costing methodologies, policies and procedures and to review cost recovery initiatives of the department and ensure financial sustainability for services provided by DFATD to clients. The outcomes of the committee guide the department in making decisions related to the

application of the costing methodology. The Committee is composed of internal stakeholders and representatives of partner departments and co-locators.

Locally Engaged Staff Governance Committee

The Locally Engaged Staff Governance Committee includes senior public servants from DFATD and other main partners. Its mandate is to provide strategic direction to and oversight of broad HR issues concerning locally engaged staff.

Locally Engaged Staff Pension and Benefits Governance Committee

The Locally Engaged Staff Pension and Benefits Governance Committee provides advice and serves as a focal point for management policies and strategic advice related to the pension, insurance and social security program. Members include senior officials of both DFATD and partners.

Information Management and Information Technology Strategy Committee

The IM/IT Strategy Committee (ISC) is the principal IM/IT governance body and is composed of directors general representing each branch within DFATD. The committee oversees strategic IM/IT investments through Canada's international network of offices at home and abroad. The ISC reviews, ranks, approves and oversees the delivery of IM/IT investment strategies, projects and plans. It also provides recommendations to DFATD's Resource Management Committee concerning investments in unfunded and partially funded initiatives. Regular updates concerning IM/IT investments and strategic direction are provided to the Corporate Management Committee.

Interdepartmental Working Group on Common Services Abroad

In place since May 2004, the Interdepartmental Working Group on Common Services Abroad (IWGCSA) is a forum composed of representatives of partners and co-locators to exchange information, consult, and provide guidance on common services policy and delivery.

Committee on Representation Abroad

The role of the Committee on Representation Abroad (CORA) is to facilitate a structural and comprehensive assessment of all position-change requests presented by partners and co-locators, and to make recommendations. It is an operational committee whose membership includes DFATD common services stakeholders (property, IM/IT, HR, security, etc.) as well as representatives from DFATD programs, and partner departments and agencies. Refer to Chapter 2 for more details on CORA's activities and statistics on position changes.