

23/07/91

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 4 OF FISCAL YEAR 1990

POST : DUBLIN

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	180	9.00	13.00	0.22
FROM TERRITORIES :	373	6.00	15.00	0.21
B. VISITS TO CLIENTS IN TERRITORY :	35	10.00	8.00	0.18
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	3	2.00	3.00	0.05
MISSIONS :	1	12.00	10.00	0.22
CONFERENCE SEMINARS :	3	4.00	4.00	0.08
OTHER :	6	1.00	3.00	0.04
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	10	3.00	5.00	0.08
POST INITIATED :	7	2.00	3.00	0.05
E. COMMUNICATIONS ACTIVITIES :	18	7.00	5.00	0.12
F. INVESTMENT ENQUIRIES				
FROM CANADA :	4	3.00	3.00	0.06
FROM TERRITORIES :	5	3.00	3.00	0.06
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	3	2.00	3.00	0.05
CONNECTIONS ARRANGED :	1	1.00	2.00	0.03
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		4.00	0.00	0.04
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	2	1.00	2.00	0.03
HOST GOVERNMENT :	4	3.00	3.00	0.06
OTHER DEPARTMENT :	5	2.00	3.00	0.05
PROVINCES/MUNICIPALITIES :	36	6.00	5.00	0.11
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		5.00	3.00	0.08
LEAVE, PROFESSIONAL DEVELOP :		8.00	2.00	0.10
K. SERVICE TO OTHER MISSION PROGRAMS :		3.00	1.00	0.04
L. TOURISM PROGRAM ACTIVITIES :		3.00	1.00	0.04
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 23  
FROM TERRIT : 311

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 3

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 1  
- LOCALLY-ENGAGED : 1