

19/05/95

## Foreign Affairs and International Trade

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 3 OF FISCAL YEAR 1994

POST : HONG KONG

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	536	18.66	17.50	1.61
FROM TERRITORIES :	109	8.00	17.83	1.31
B.VISITS TO CLIENTS IN TERRITORY :	99	9.66	18.33	1.39
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	1	0.00	3.00	0.18
MISSIONS :	24	8.33	12.66	1.01
CONFERENCE SEMINARS :	1	0.00	5.83	0.35
OTHER :	0	0.00	0.50	0.03
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	0	0.00	0.00	0.00
POST INITIATED :	4	3.66	0.00	0.11
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES				
FROM CANADA :	22	0.00	3.50	0.21
FROM TERRITORIES :	58	0.00	4.33	0.26
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	7.66	0.46
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	49	0.00	2.00	0.12
HOST GOVERNMENT :	21	1.00	1.00	0.09
OTHER DEPARTMENT :	23	1.33	2.50	0.19
PROVINCES/MUNICIPALITIES :	41	3.00	2.33	0.23
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		28.33	0.33	0.87
LEAVE, PROFESSIONAL DEVELOP :		11.33	0.33	0.36
K.SERVICE TO OTHER MISSION PROGRAMS :		6.66	0.16	0.21
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.16	0.01
***** TOTALS *****		99.96	99.95	9.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA : 176

FROM TERRIT : 142

NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA : 298

FROM TERRIT : 220

NUMBER OF PEMD APPLICATIONS COMMENTED ON : 8

NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED : 3

-LOCALLY ENGAGED : 6