

02/06/92

External Affairs and International Trade Canada

TSRPT02E

## TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 3 OF FISCAL YEAR 1991

REGION : EUROPE

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	6730	15.32	24.37	28.27
FROM TERRITORIES :	6815	7.17	17.83	18.18
B. VISITS TO CLIENTS IN TERRITORY :	2349	10.95	9.48	14.09
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	115	4.08	5.59	6.84
MISSIONS :	146	5.82	6.58	8.68
CONFERENCE SEMINARS :	81	1.66	2.03	2.60
OTHER :	49	1.22	0.64	1.26
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	350	5.03	2.11	4.75
POST INITIATED :	403	5.85	3.03	5.97
E. COMMUNICATIONS ACTIVITIES :	113	1.56	0.53	1.38
F. INVESTMENT ENQUIRIES FROM CANADA :	346	3.01	2.00	3.41
FROM TERRITORIES :	661	2.72	2.67	3.75
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	374	0.96	2.28	2.36
CONNECTIONS ARRANGED :	197	0.80	1.68	1.80
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		2.50	2.55	3.52
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	219	1.16	0.90	1.42
HOST GOVERNMENT :	254	1.74	0.92	1.79
OTHER DEPARTMENT :	398	2.67	2.01	3.21
PROVINCES/MUNICIPALITIES :	346	2.90	1.80	3.19
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		10.74	2.11	8.29
LEAVE, PROFESSIONAL DEVELOP :		5.32	4.49	6.76
K. SERVICE TO OTHER MISSION PROGRAMS :		4.61	1.16	3.76
L. TOURISM PROGRAM ACTIVITIES :		2.12	3.11	3.72
***** TOTALS *****		99.91	99.87	139.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	762
	FROM TERRIT :	777
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	2068
	FROM TERRIT :	2052
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		291
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	62
	-LOCALLY ENGAGED :	77