

18/02/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1991

POST : BUENOS AIRES

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	392	11.50	31.66	1.18
FROM TERRITORIES :	1312	10.00	27.00	1.01
B. VISITS TO CLIENTS IN TERRITORY :	301	15.00	5.00	0.45
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	8	0.00	7.66	0.23
MISSIONS :	7	0.00	3.66	0.11
CONFERENCE SEMINARS :	8	3.50	0.66	0.09
OTHER :	0	0.00	0.00	0.00
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	19	10.00	3.00	0.29
POST INITIATED :	16	7.50	3.00	0.24
E. COMMUNICATIONS ACTIVITIES :	10	2.50	1.00	0.08
F. INVESTMENT ENQUIRIES				
FROM CANADA :	1	0.00	0.00	0.00
FROM TERRITORIES :	2	0.00	0.33	0.01
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	1	1.50	0.00	0.03
HOST GOVERNMENT :	36	5.00	2.33	0.17
OTHER DEPARTMENT :	14	2.50	0.66	0.07
PROVINCES/MUNICIPALITIES :	4	0.00	0.00	0.00
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		20.00	4.66	0.54
LEAVE, PROFESSIONAL DEVELOP :		5.00	9.00	0.37
K. SERVICE TO OTHER MISSION PROGRAMS :		6.00	0.33	0.13
L. TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	99.95	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	6
	FROM TERRIT :	12
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	112
	FROM TERRIT :	215
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		5
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	2
	-LOCALLY ENGAGED :	3