

BY-LAWS

Amended and Adopted March 27th, 1896.

DUTIES OF OFFICERS.

I.—At all meetings of the Board of Managers the President, and in his absence the Vice-President, shall preside, and in the event of neither being present, the Managers present shall elect a Chairman *pro tem*.

(1) The Chairman shall be the judge of order, and his decisions thereon shall be acquiesced in without debate.

II.—The Secretary shall keep fair and regular minutes of the proceedings of the Board of Managers in a book to be provided for that purpose.

(1) She shall preserve all the records and papers of the Society which do not belong to the Treasurer.

(2) She shall cause a notice of each stated meeting, and of each special meeting of the Board of Managers, to be sent to the address of each Manager, a least one day previous to the day fixed for the meeting.

(3) The Assistant Secretary shall assist the Secretary in her duties when required, and act for her at meetings of the Board in her absence.

III.—The Treasurer shall receive all moneys belonging to the Society, and shall give a receipt to the persons from whom money may be received.

(1) For the sake of regularity, and in order to establish the amount, all persons who may hand money to the Treasurer, are requested to ask for a receipt for the money so paid over.

(2) The Treasurer shall deposit all moneys which may be received in a deposit account in some chartered bank, to be approved by the Board, to the credit of the Home, and all cheques to be drawn on said