

TRADE TRACKING SYSTEM

89/05/12

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1988

POST : STOCKHOLM

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	406	24.50	20.75	1.32
FROM TERRITORIES :	204	7.00	18.75	0.89
B.VISITS TO CLIENTS IN TERRITORY :	76	5.00	9.50	0.48
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	9	3.00	4.25	0.23
MISSIONS :	2	0.00	8.00	0.32
CONFERENCE SEMINARS :	2	0.00	3.00	0.12
OTHER :	3	1.00	0.50	0.04
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	6	0.00	1.25	0.05
POST INITIATED :	2	0.00	2.50	0.10
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES				
FROM CANADA :	8	1.50	0.00	0.03
FROM TERRITORIES :	11	1.50	0.50	0.05
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	55	1.50	18.25	0.76
CONNECTIONS ARRANGED :	30	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		11.50	1.25	0.28
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	38	0.00	0.50	0.02
HOST GOVERNMENT :	4	0.00	0.25	0.01
OTHER DEPARTMENT :	29	1.00	3.25	0.15
PROVINCES/MUNICIPALITIES :	27	0.00	1.50	0.06
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		23.50	3.50	0.61
LEAVE, PROFESSIONAL DEVELOP :		14.50	1.25	0.34
K.SERVICE TO OTHER MISSION PROGRAMS :		4.50	1.25	0.14
***** TOTALS *****		100.00	100.00	6.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 91
FROM TERRIT : 117

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 7

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2
- LOCALLY-ENGAGED : 4