- 7. The Bursar has charge of the accounts of the University.
- 8. The Librarian is the administrative officer in charge of the Library.

## Officers of Instruction

- 1. A Professor is a permanent member of the teaching staff of the highest grade.
- 2. An Assistant Professor is a member of the teaching staff, appointed permanently or for a period of years.
- 3. A Lecturer is a teacher giving but part of his time to University work.
- 4. An Instructor is a member of the teaching staff, appointed from year to year.
- 5. A Demonstrator is an instructor giving instruction in subjects requiring laboratory work.

## **Academic Groups**

- A College is a body of teachers and students engaged in work leading to a degree (or to related degrees.)
- A School is a division of a college organized for a specific purpose, such as the School of Domestic Science.
- A Department is a group of teachers in one subject, such as English, or in related subjects, such as Modern Languages.
- A Class is the unit of instruction given in any department, and may be indicated as English 1, English 2, etc.
- A Course is a group of classes combined for any purpose.
- A Curriculum is a course leading to a degree.
- A General Course or curriculum leading to the B.A. or B.Sc. degree is designed to give the student a broad yet thorough training in the leading subjects of the liberal arts and sciences.
- A Special Course permits students in the third and fourth years to specialize in one or more departments.
- A Degree with Distinction is awarded to students who attain a high standing in the general course.
- A Degree with Honours is awarded to students who attain a standing in a special course.