

1. Preliminary request for information on ADB projects. Meeting with officer responsible for ADB projects, if necessary.
2. Telex for information on project stage, deadlines, etc.
3. Visit to executing agency to complete the information, express interest in the project and introduce oneself. This visit may serve to identify and select a local partner for the project or to find an officer in the case of a manufacturer. Explain your project to the CIDA field representative and to the commercial delegate accredited to the loan-receiving country.
4. On returning, visit the Abidjan Embassy to meet with the ADB project liaison officer, register at the Bank, and complete the follow-up for your project or projects.