

17/11/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1994

POST : LIMA

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	648	28.00	18.00	0.46
FROM TERRITORIES :	435	22.00	15.00	0.37
B.VISITS TO CLIENTS IN TERRITORY :	127	15.00	6.00	0.21
C.EXPORT/TRADE/POLICY FAIRS :	1	0.00	5.00	0.05
PROJECTS AND EVENTS MISSIONS :	1	10.00	15.00	0.25
CONFERENCE SEMINARS :	1	1.00	0.00	0.01
OTHER :	1	0.00	2.00	0.02
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	2	0.00	4.00	0.04
POST INITIATED :	5	2.00	1.00	0.03
E.COMMUNICATIONS ACTIVITIES :	25	10.00	0.00	0.10
F.INVESTMENT ENQUIRIES FROM CANADA :	22	8.00	8.00	0.16
FROM TERRITORIES :	0	0.00	0.00	0.00
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIPATION IN PROG-REL EVENTS OUTSIDE POST :		0.00	17.00	0.17
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	0	0.00	0.00	0.00
OTHER DEPARTMENT :	0	0.00	0.00	0.00
PROVINCES/MUNICIPALITIES :	2	0.00	3.00	0.03
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		2.00	6.00	0.08
LEAVE, PROFESSIONAL DEVELOP :		2.00	0.00	0.02
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	4
FROM TERRIT :	10
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	127
FROM TERRIT :	143
NUMBER OF PEMD APPLICATIONS COMMENTED ON :	10
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	1
-LOCALLY ENGAGED :	1