Resolve

To answer or solve a problem; to disentangle, unravel, explain, solve, hence to clear up.

Review

To go over or examine thoroughly for the purpose of taking or recommending appropriate action. A review may include an on-the-spot inspection.

Search

To perform a thorough inspection for the purpose of finding something.

Select

To take by preference from among others; to pick out.

Serve

To participate actively in the performance of an assignment; to hold an office.

Sort

To put in a certain place or rank according to kind, class or nature; arrange according to characteristics.

Submit

To offer or put forward for consideration and judgment or decision of another.

Supervise

To exercise active direction over and evaluate those subordinate personnel having a direct reporting relationship and those activities which have been delegated to the subordinate positions.

Test

To critically examine, observe and evaluate.

Transcribe

To make a typewritten copy from shorthand notes or from dictation

equipment.

Verify

To establish the accuracy, truth or reality of.

In all cases where ambiguity might exist, provide a good example of HOW the duty is performed.