

September
Thirtieth
1920.

J. Howard T. Falk, Esq.,
Department of Social Service,
McGill University.

Dear Mr. Falk:-

I hasten to inform you that I placed before the Board of Governors of this University the subject matter of your letter to me dated September 16th, and obtained their consent to your assuming from November 1st next the Secretaryship of the Montreal Council of Social Agencies. It is understood that your time will be divided between McGill University and the work of the Council of Social Agencies in accordance with the terms of your letter to Mr. George Lyman dated September 13th last, and that your salary will be divided in accordance with the terms mentioned in the said letter; i.e. that until October 31st next you will be paid by the University at the rate of \$4,250. a year, and that from November 1st to September 30, 1921, you will be paid at the rate of \$2,000. a year from McGill.

I also rely on your assurance that there will be no lack of supervision by you over the Department of Social Service, but rather that you will do everything in your power to increase the value and efficiency of this Department.

Will you please call a meeting of the Committee on Social Service. It is hardly likely that I shall be able to attend a meeting of that Committee, but Dr. Adams will act for me.

Mr. Glasco will take up with you officially the change of your contract involved by the new arrangement.

Yours faithfully,

CC-Mr. Glasco.

PRINCIPAL.