

Office Room and Equipment.

An office room for the Department was not assigned until the first part of February of this year. The new office is now situated on the main floor of the Arts Building (Room 11), with a window facing the University Campus. Office equipment such as desk, chairs, book shelf, filing cabinet, typewriter and telephone have been installed during the past two months. The room is large enough to hold a small seminar class of four or five students and to receive visitors.

Department Library.

The University has the largest and finest collection of Chinese books in this country, known as the Gest Chinese Research Library, which consists mainly of works on old literature and of good editions, and therefore it is necessary to supplement these with modern and contemporary publications. Dictionaries and encyclopedias for constant reference are needed in the Department office, as the removal of such books from the Gest Library is inconvenient and impractical. The Department is fortunate in having acquired an annual allowance of \$200 for Chinese books and periodicals. It is hoped that in the years to come the Department will build up a separate reference library. Unnecessary duplication of works already in the Gest Library will be avoided as far as possible.

A list of books to be purchased this year was submitted to the Dean's office last October. Owing to the roundabout way of ordering, most of these books have not yet arrived. A direct order hereafter from the University Library to the publishers may be more satisfactory. It usually takes only two months to get any contemporary publication from any part of China.

Courses Offered.

The Department intended to offer three classes and one seminar course. Chinese 1 is a general lecture course, in English, on Chinese Culture serving as an introduction to advanced study in any special field. The course is divided into four parts:- first, Chinese History and Geography; second, Chinese Government and Social