

METHOD

To use the @Functions button:

1. Select the cell in which the @function results are to appear.
2. Click the input line to activate it and make the @Functions button appear.
3. On the input line, click the @Functions button.
4. In the Functions dialog box, in the Function Category list, select a category.
5. In the Function list, double-click an @function.
6. In the input line, finish entering the required arguments.
7. Press ENTER

Note: The complete syntax of the @function you select appears in the status line.

EXERCISE

In the following exercise, you will use the @Functions button to enter an @SUM function.

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| 1. Select cell C12 | |
| 2. Click the input line | <i>The input line is activated and the @Functions button appears to the left.</i> |
| 3. Click the @Functions button | <i>The Functions dialog box appears.</i> |
| 4. In the Function Category list, select Financial-Annuity | <i>The list of all Financial-Annuity functions is visible in the Function list on the right side of the dialog box.</i> |
| 5. In the Function Category list box, select ALL | <i>The list of all @functions is visible in the Function list on the right side of the dialog box.</i> |
| 6. In the Function list, drag the scroll box down until SUM appears | |