

REPORT ON ACCESS TO INFORMATION

Institution Department of External Affairs	Reporting period Apr.1/84 - March 31/85
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I Requests under the Access to Information Act

Received during reporting period	72
Outstanding from previous period	3
TOTAL	75
Completed during reporting period	60
Carried forward	15

II Disposition of requests completed

1. All disclosed	11	6. Unable to process	1
2. Disclosed in part	22	7. Insufficient information	1
3. Excluded	2	8. Abandoned	8
4. Exempt	8	9. Does not exist	5
5. Transferred	2	TOTAL	60

III Exemptions invoked

S. 13(1) (a)	14	S. 16(1) (d)		S. 20(1) (c)	7
(b)	4	S. 16(2)	2	(d)	6
(c)	2	S. 16(3)		S. 21(1) (a)	9
(d)		S. 17	1	(b)	7
S. 14	3	S. 18 (a)		(c)	4
S. 15(1) Internat. rel.	16	(b)		(d)	2
Defence		(c)		S. 22	
Subversive activities		(d)		S. 23	4
S. 16(1) (a)	2	S. 19(1)	14	S. 24	1
(b)	2	S. 20(1) (a)	2	S. 25	15
(c)	3	(b)	9	S. 26	1

IV Exclusions cited

S. 68 (a)	2
(b)	
(c)	
(d)	
S. 69(1)	1
S. 69(1) (a)	7
(b)	
(c)	1
(d)	8
(e)	8
(f)	
(g)	8

V Completion time

Under 30 days	35
31 to 60 days	8
60 to 120 days	13
Over 120 days	4

VI Extensions

	Under 30 days	Over 30 days
Searching		
Consultation	6	20
Third party	1	
TOTAL	7	20

VII Translations

Translation requested	
Translation prepared	
English to French	
French to English	
Average time to prepare translations	

VIII Method of access

Copies given	31
Examination	
Copies and Examination	2

IX Fees

Fees collected	
Application fees	360
Reproduction	161.75
Searching	975
Preparation	
Computer processing	
TOTAL	1496.75

X Costs

Personnel	
Officer	\$ 185936
Support staff	\$ 46567
Other	\$ 3797
TOTAL	\$ 236300
Officer (PY)	2.52
Support staff (PY)	1.68
TOTAL	4.20

XI Appeals to info. commissioner

Reasons	
Non disclosure	11
Fees	4
Extension	4
Publications	
Denial of translation	
Time to prepare trans.	
Other	6
No. initiated during reporting period	25
No. completed during reporting period	12
No. carried forward	17
Average time of resol. (for those compl.) (days)	75
Commissioner's recommendation accepted	1
Commissioner's recommendation rejected	

XII Appeals to Federal Court

Appeal by	
Applicant	1
Third party	
Information commissioner	
Average time of resol. (for those compl.) (days)	
No. initiated during reporting period	
No. completed during reporting period	
No. carried forward	1
Disclosure ordered	
Non-disclosure ordered	
Other	