

18/02/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 1 OF FISCAL YEAR 1991

POST : SEOUL

| | NUMBER | % OFFICER-TIME | | TOTAL-TIME |
|---|--------|----------------|---------|------------|
| | | CANADA | LOC-ENG | PERSON-QTR |
| A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA : | 717 | 21.75 | 34.75 | 2.26 |
| FROM TERRITORIES : | 838 | 15.25 | 34.00 | 1.97 |
| B. VISITS TO CLIENTS IN TERRITORY : | 116 | 12.00 | 4.00 | 0.64 |
| C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS | | | | |
| FAIRS : | 2 | 2.50 | 0.50 | 0.12 |
| MISSIONS : | 13 | 4.50 | 2.00 | 0.26 |
| CONFERENCE SEMINARS : | 6 | 2.75 | 2.00 | 0.19 |
| OTHER : | 1 | 0.00 | 0.00 | 0.00 |
| D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED : | 7 | 2.75 | 3.00 | 0.23 |
| POST INITIATED : | 29 | 8.00 | 1.50 | 0.38 |
| E. COMMUNICATIONS ACTIVITIES : | 42 | 6.25 | 0.75 | 0.28 |
| F. INVESTMENT ENQUIRIES | | | | |
| FROM CANADA : | 33 | 2.00 | 1.25 | 0.13 |
| FROM TERRITORIES : | 30 | 2.50 | 1.75 | 0.17 |
| G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA : | 10 | 0.00 | 0.50 | 0.02 |
| CONNECTIONS ARRANGED : | 1 | 0.00 | 0.00 | 0.00 |
| H. PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST : | | 2.25 | 0.00 | 0.09 |
| I. SERVICE REQUESTS FM GOV'T SOURCES | | | | |
| NGO : | 46 | 0.25 | 3.25 | 0.14 |
| HOST GOVERNMENT : | 28 | 1.75 | 1.25 | 0.12 |
| OTHER DEPARTMENT : | 38 | 4.00 | 1.25 | 0.21 |
| PROVINCES/MUNICIPALITIES : | 39 | 2.25 | 1.75 | 0.16 |
| J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.: | | 3.00 | 3.50 | 0.26 |
| LEAVE, PROFESSIONAL DEVELOP : | | 5.00 | 2.25 | 0.29 |
| K. SERVICE TO OTHER MISSION PROGRAMS : | | 1.25 | 0.75 | 0.08 |
| L. TOURISM PROGRAM ACTIVITIES : | | 0.00 | 0.00 | 0.00 |
| ***** TOTALS ***** | | 100.00 | 100.00 | 8.00 |

| | | |
|--|---------------|-----|
| NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) | FROM CANADA : | 19 |
| | FROM TERRIT : | 68 |
| NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) | FROM CANADA : | 153 |
| | FROM TERRIT : | 382 |

| | | |
|--|---|----|
| NUMBER OF PEMD APPLICATIONS COMMENTED ON | : | 29 |
|--|---|----|

| | | |
|--------------------------------------|--------------------|---|
| NUMBER OF OCCUPIED OFFICER POSITIONS | -CANADA BASED : | 4 |
| | -LOCALLY ENGAGED : | 4 |