

02/12/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT  
FOR QUARTER 2 OF FISCAL YEAR 1992

POST : KUWAIT

	NUMBER	% OFFICER-TIME		TOTAL-TIM
		CANADA	LOC-ENG	PERSON-QT
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	202	8.50	30.00	0.77
FROM TERRITORIES :	137	21.00	36.00	1.14
B.VISITS TO CLIENTS IN TERRITORY :	122	19.50	25.00	0.89
C.EXPORT/TRADE/POLICY FAIRS :	0	0.00	0.00	0.00
PROJECTS AND EVENTS MISSIONS :	2	1.00	0.00	0.02
CONFERENCE SEMINARS :	1	2.50	0.00	0.05
OTHER :	2	2.50	0.00	0.05
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	5	2.00	2.50	0.09
POST INITIATED :	13	5.50	0.00	0.11
E.COMMUNICATIONS ACTIVITIES :	1	1.50	0.00	0.03
F.INVESTMENT ENQUIRIES FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	1	3.00	0.00	0.06
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.50	1.50	0.04
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	0.00	0.00	0.00
HOST GOVERNMENT :	2	3.00	0.00	0.06
OTHER DEPARTMENT :	5	2.00	0.00	0.04
PROVINCES/MUNICIPALITIES :	3	1.50	0.00	0.03
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		8.50	2.50	0.22
LEAVE, PROFESSIONAL DEVELOP :		15.00	2.50	0.35
K.SERVICE TO OTHER MISSION PROGRAMS :		2.50	0.00	0.05
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	4
FROM TERRIT :	4
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	52
FROM TERRIT :	80
NUMBER OF PEMD APPLICATIONS COMMENTED ON :	21
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	2
-LOCALLY ENGAGED :	2