

Funding:

- the SIF will work with the PS to secure sponsorship assistance for SIF participants
- the SIF will assist with speakers and presenters fees, also facilitators and recorders.
- each stream will be provided with up to \$2,000 for communications, honorariums and other expenses related to the November 20th forum (subject to funding)
- a financial report for the \$2,000 will be provided by each stream to the SIF coordinator for final reporting to funders
- stream advisors will assist with travel expenses for southern delegates where possible

Media:

- the SIF has a communications strategy and plan for activities before, during and after the SIF
- the SIF coordinator will liaise with the streams and spokes people re media
- press kits on the SIF will be sent out prior to the forum
- members of the press will be invited to the SIF
- individual streams may wish to do their own media - this would be done in communication with the SIF (and other streams) to provide consistent messages
- the PS will have a media room to which the SIF has access
- spokespersons for sustainability will be identified - streams to suggest names
- stream advisors/leaders will be available for media outreach on their issue
- a statement at the conclusion of the SIF will be developed & presented to the press

People's Summit Final Plenary:

- approximately 20 people from the SIF will be selected by the SIF to attend the PS Final Plenary
- SIF representatives to the Final Plenary will forward the recommendations on sustainability from the SIF
- to reach the maximum of 20 SIF participants to the PS Final Plenary, the SIF needs to reach 50% participation from the south

Communications:

- streams advisors/leaders will participate in conference calls and planning sessions
- streams will provide their meeting minutes to the SIF coordinator
- the SIF coordinator will liaise with 1 - 2 people from each stream during the planning - streams to identify who those people will be

NB. The International Institute for Sustainable Development (IISD), CUSO, BCCIC and CCIC will assist with outreach and external communications for the SIF (web-pages, newsletters, etc.) It is hoped the church networks will also assist. Stream advisors/leaders would be available to provide input on the sustainability issues as relevant to APEC to these organizations.

September 12, 1997.