

The Passport Office also issues certificates of identity and United Nations Refugee Convention travel documents to non-Canadians legally landed and currently living in Canada who are eligible to receive them.

The *Bureau of United Nations Affairs*, which consists of two divisions, United Nations Political and Institutional Affairs and United Nations Social and Humanitarian Affairs, provides advice on and co-ordinates the implementation of Canadian policy towards the United Nations and its programs and the related "family" of Specialized Agencies. A major function of the bureau and its divisions is to assist in the appointment, briefing and co-ordination of the Canadian delegations that participate in the many UN meetings that offer an opportunity to advance Canadian policy objectives on the multilateral level. In addition to its major co-ordinating responsibility, the bureau has a variety of operational responsibilities and serves as the headquarters link with the Permanent Missions to the UN in Geneva and New York, as well as with other Canadian missions respecting the UN tasks they discharge.

The *United Nations Political and Institutional Affairs Division* has the task of assessing, on a continuing basis, the political implications of developments in the Security Council, the General Assembly and other UN

organs and the Specialized Agencies. It also examines and co-ordinates Canadian policy and activities regarding the institutional development of the United Nations system and the co-ordination of administrative, personnel management, financial and budgetary matters throughout the United Nations family of organizations. The division chairs and co-ordinates the activities of the Interdepartmental Committee on Personnel Questions in Intergovernmental Organizations, which encourages the selection and recruiting of qualified Canadians for service at senior levels in international secretariats.

The *United Nations Social and Humanitarian Affairs Division* is responsible for co-ordinating Canadian international policy and activity relating to social questions, human rights, refugees and humanitarian and emergency assistance.

The *Bureau of International Cultural Relations* is responsible for all cultural, artistic, academic and historical affairs and for sports liaison within the Department of External Affairs in Ottawa and at Canadian missions and cultural centres abroad. Its three divisions — Academic Relations, Cultural Affairs and Historical — are concerned with the promotion of Canadian objectives and policies abroad, in particular mutual understanding between Canada and various countries such as the United