

TRADE TRACKING SYSTEM

89/12/12

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1989

POST : STOCKHOLM

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES : FROM CANADA :	317	18.00	18.75	1.11
FROM TERRITORIES :	169	10.00	19.00	0.96
B.VISITS TO CLIENTS IN TERRITORY :	65	7.50	2.50	0.25
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS :				
FAIRS :	3	5.00	2.25	0.19
MISSIONS :	5	2.00	15.00	0.64
CONFERENCE SEMINARS :	2	3.00	2.50	0.16
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	10	2.50	1.50	0.11
POST INITIATED :	0	0.00	0.00	0.00
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES :				
FROM CANADA :	4	1.00	0.00	0.02
FROM TERRITORIES :	17	5.00	1.00	0.14
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	64	3.00	17.50	0.76
CONNECTIONS ARRANGED :	60	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.50	1.50	0.07
I.SERVICE REQUESTS FM GOV'T SOURCES :				
NGO :	2	0.50	3.75	0.16
HOST GOVERNMENT :	15	2.50	0.75	0.08
OTHER DEPARTMENT :	12	3.50	7.25	0.36
PROVINCES/MUNICIPALITIES :	9	5.00	3.00	0.22
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		14.00	2.50	0.38
LEAVE, PROFESSIONAL DEVELOP :		11.00	0.00	0.22
K.SERVICE TO OTHER MISSION PROGRAMS :		6.00	1.25	0.17
***** TOTALS *****		100.00	100.00	6.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 101  
FROM TERRIT : 30

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 16

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2  
- LOCALLY-ENGAGED : 4