

29/06/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1991

POST : BUENOS AIRES

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	691	25.00	26.00	1.28
FROM TERRITORIES :	1446	12.50	20.00	0.85
B.VISITS TO CLIENTS IN TERRITORY :	94	10.00	6.00	0.38
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	3	0.00	0.33	0.01
MISSIONS :	1	0.00	0.33	0.01
CONFERENCE SEMINARS :	4	0.00	3.00	0.09
OTHER :	1	1.00	7.33	0.24
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	29	0.00	5.00	0.15
POST INITIATED :	36	9.00	11.66	0.53
E.COMMUNICATIONS ACTIVITIES :	9	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES				
FROM CANADA :	0	0.00	0.00	0.00
FROM TERRITORIES :	3	0.00	0.33	0.01
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	15	2.50	1.33	0.09
HOST GOVERNMENT :	28	0.00	0.66	0.02
OTHER DEPARTMENT :	8	2.50	0.00	0.05
PROVINCES/MUNICIPALITIES :	7	0.00	0.33	0.01
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		15.00	1.66	0.35
LEAVE, PROFESSIONAL DEVELOP :		22.50	16.00	0.93
K.SERVICE TO OTHER MISSION PROGRAMS :		0.00	0.00	0.00
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	99.96	5.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	4
	FROM TERRIT :	18
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	101
	FROM TERRIT :	84
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		4
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	2
	-LOCALLY ENGAGED :	3