

TRADE TRACKING SYSTEM

87/12/23

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1987

POST : NEW YORK, CONSULATE GENERAL

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	1324	10.20	28.66	2.23
FROM TERRITORIES	890	3.60	18.66	1.30
B. VISITS TO CLIENTS IN TERRITORY VISITS	119	9.20	7.33	0.90
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	15	3.00	11.50	0.84
MISSIONS	4	0.00	3.33	0.20
OTHER	9	0.80	11.83	0.75
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	25	5.80	0.66	0.33
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	217	3.00	0.00	0.15
FROM TERRITORIES	494	11.60	0.16	0.59
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	5	1.60	0.00	0.08
CONNECTIONS ARRANGED	2	0.00	0.00	0.00
G. PARTICPT'N IN PRDG-RELATED EVENTS IN CANADA	11	6.40	3.66	0.54
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	6	0.40	0.50	0.05
FROM OTHER GOV'T SOURCES- CONTACTS	30	7.80	0.00	0.39
- REPORTS	0	0.00	0.00	0.00
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.		13.60	2.33	0.82
LEAVE, PROFESSIONAL DEVELOP		19.00	11.33	1.63
J. SERVICE TO OTHER MISSION PROGRAMS		4.00	0.00	0.20
***** TOTALS *****		100.00	99.95	11.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 330
FROM TERRIT : 836

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 0

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 5
- LOCALLY-ENGAGED : 6