

TRADE TRACKING SYSTEM

89/05/12

WORKLOAD AND OFFICER SUMMARY  
ACTIVITY REPORT

FOR QUARTER 3 OF FISCAL YEAR 1988

POST : KUWAIT

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	516	7.00	17.00	0.48
FROM TERRITORIES :	429	7.00	11.00	0.36
B.VISITS TO CLIENTS IN TERRITORY :	480	12.00	10.00	0.44
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS FAIRS :	6	6.00	8.00	0.28
MISSIONS :	19	14.00	16.00	0.60
CONFERENCE SEMINARS :	9	2.00	3.00	0.10
OTHER :	17	2.00	2.00	0.08
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	18	2.00	2.00	0.08
POST INITIATED :	33	3.00	3.00	0.12
E.COMMUNICATIONS ACTIVITIES :	47	2.00	1.00	0.06
F.INVESTMENT ENQUIRIES FROM CANADA :	63	3.00	4.00	0.14
FROM TERRITORIES :	412	3.00	6.00	0.18
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	2	0.00	0.00	0.00
CONNECTIONS ARRANGED :	3	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		2.00	0.00	0.04
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	0	3.00	0.00	0.06
HOST GOVERNMENT :	0	6.00	1.00	0.14
OTHER DEPARTMENT :	0	7.00	5.00	0.24
PROVINCES/MUNICIPALITIES :	0	10.00	11.00	0.42
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		7.00	0.00	0.14
LEAVE, PROFESSIONAL DEVELOP :		0.00	0.00	0.00
K.SERVICE TO OTHER MISSION PROGRAMS :		2.00	0.00	0.04
***** TOTALS *****		100.00	100.00	4.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 134  
FROM TERRIT : 363

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 11

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 2  
- LOCALLY-ENGAGED : 2