

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 3 OF FISCAL YEAR 1991

POST : BRIDGETOWN

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	521	15.00	30.00	0.45
FROM TERRITORIES :	297	5.00	15.00	0.20
B.VISITS TO CLIENTS IN TERRITORY :	79	10.00	5.00	0.15
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	0	0.00	0.00	0.00
MISSIONS :	2	10.00	25.00	0.35
CONFERENCE SEMINARS :	1	10.00	10.00	0.20
OTHER :	0	0.00	0.00	0.00
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	0	5.00	0.00	0.05
POST INITIATED :	6	7.00	0.00	0.07
E.COMMUNICATIONS ACTIVITIES :	5	5.00	0.00	0.05
F.INVESTMENT ENQUIRIES				
FROM CANADA :	0	2.00	0.00	0.02
FROM TERRITORIES :	7	3.00	0.00	0.03
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	0	0.00	0.00	0.00
CONNECTIONS ARRANGED :	0	0.00	0.00	0.00
H.PARTICIP'T'N IN PROG-REL EVENTS OUTSIDE POST :		0.00	0.00	0.00
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	0	1.00	1.00	0.02
HOST GOVERNMENT :	0	1.00	1.00	0.02
OTHER DEPARTMENT :	0	1.00	1.00	0.02
PROVINCES/MUNICIPALITIES :	1	0.00	0.00	0.00
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		15.00	0.00	0.15
LEAVE, PROFESSIONAL DEVELOP :		5.00	7.00	0.12
K.SERVICE TO OTHER MISSION PROGRAMS :		5.00	5.00	0.10
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	1
	FROM TERRIT :	0
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	44
	FROM TERRIT :	15
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		2
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	1
	-LOCALLY ENGAGED :	1