

Letters for these deliveries will be received at the General Office up to within 15 minutes of the commencing of each delivery.

Letters and Papers should be addressed to **STREET AND NUMBER** at which to be delivered.

Change of residence should be promptly notified to the Postmaster in writing.

The public are requested to adopt the house door letter-boxes, the use of which will result in greatly increased rapidity in the delivery of letters.

No persons need call at the office for letters, for all may have mail matter left at their residence regularly, without risk or charge.

Notice to Box Holders.

An order to have letters placed in a box belonging to another person cannot be recognized, unless such letters are addressed to the box, or to the care of its holder.

Letters for a private member of a firm should be addressed to the care of the firm or number of the box.

A letter addressed to a particular street will be taken out by the Letter Carrier, whether the person to whom it is addressed has a box or otherwise.

Box holders should be careful to authorize only a limited number of persons to receive their letters, and only those in whom they have full confidence.

Boxes remaining unpaid for after the first month of the quarter will be forfeited.

Credit for Postage, etc.

The Clerks in this office are forbidden to give credit for postage, and holders of boxes and others are requested not to ask them to violate their instructions.

The regulation of the service requires that the exact amount of postage shall be tendered to the Clerk at the Window in current coin, if necessary. Change will, however, be given for public accommodation, *whenever practicable*.

A letter or packet *once posted becomes the property of the person to whom addressed*, and must be forwarded to its destination. On no application, however urgent, can it be delivered back to the writer. Business men are requested not to ask for the return of letters mailed by mistake or otherwise.

Dartmouth.

Mails sent to Dartmouth three times per day. The rate of postage on letters to Dartmouth is 1 cent per half oz. Prepayment by stamp compulsory.

Money Orders.

In sending Money by Mail it is always best to transmit by Money Order if possible. If sent by letter it should be registered.

Money Orders issued and paid from 10 a. m., to 4 p. m.

COMMISSION ON MONEY ORDERS.

On orders payable in Nova Scotia, New Brunswick, Prince Edward Island, Ontario, Quebec, Manitoba, or British Columbia:

Not exceeding		\$4 00		2 cents.
Over	\$4 00	"	10 00	 5 "
"	10 00	"	20 00	 10 "
"	20 00	"	40 00	 20 "
"	40 00	"	60 00	 30 "
"	60 00	"	80 00	 40 "
"	80 00	"	100 00	 50 "

No
than \$1

No si

No si
£10 stg.

No sin

No sin

To pla
cents each
Letters
Registered
Letters
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Postage s
finally at
Registered
and cannot
book rate

AMHERS
Ports—Sub
J Moffatt;
ANNAPOL
Clements