

04/03/94

Foreign Affairs and International Trade

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT FOR QUARTER 2 OF FISCAL YEAR 1993

POST : DUBLIN

	NUMBER	% OFFICER-TIME		TOTAL-TIME PERSON-QTR
		CANADA	LOC-ENG	
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	147	4.00	16.00	0.20
FROM TERRITORIES :	193	3.00	15.00	0.18
B.VISITS TO CLIENTS IN TERRITORY :	12	4.00	3.00	0.07
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	3	0.00	2.00	0.02
MISSIONS :	0	0.00	0.00	0.00
CONFERENCE SEMINARS :	2	4.00	2.00	0.06
OTHER :	5	5.00	4.00	0.09
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	10	8.00	4.00	0.12
POST INITIATED :	8	6.00	2.00	0.08
E.COMMUNICATIONS ACTIVITIES :	9	5.00	3.00	0.08
F.INVESTMENT ENQUIRIES				
FROM CANADA :	9	4.00	2.00	0.06
FROM TERRITORIES :	5	3.00	2.00	0.05
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	6	2.00	5.00	0.07
CONNECTIONS ARRANGED :	2	2.00	3.00	0.05
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		2.00	0.00	0.02
I.SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	5	3.00	2.00	0.05
HOST GOVERNMENT :	8	2.00	3.00	0.05
OTHER DEPARTMENT :	10	5.00	6.00	0.11
PROVINCES/MUNICIPALITIES :	14	5.00	4.00	0.09
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		5.00	1.00	0.06
LEAVE, PROFESSIONAL DEVELOP :		21.00	20.00	0.41
K.SERVICE TO OTHER MISSION PROGRAMS :		4.00	1.00	0.05
L.TOURISM PROGRAM ACTIVITIES :		3.00	0.00	0.03
***** TOTALS *****		100.00	100.00	2.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR)	FROM CANADA :	4
	FROM TERRIT :	7
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR)	FROM CANADA :	22
	FROM TERRIT :	39
NUMBER OF PEMD APPLICATIONS COMMENTED ON :		4
NUMBER OF OCCUPIED OFFICER POSITIONS	-CANADA BASED :	1
	-LOCALLY ENGAGED :	1