

TRADE TRACKING SYSTEM

87/09/18

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 1 OF FISCAL YEAR 1987

POST : SYDNEY

	NUMBER	% OFFICER-TIME		TOTAL-TIME
		CANADA	LOC-ENG	PERSON-QTR
A. EXPORT ENQUIRIES				
FROM CANADA	: 685	24.00	20.00	1.52
FROM TERRITORIES	: 1202	20.00	31.00	1.84
B. VISITS TO CLIENTS IN TERRITORY	VISITS : 74	4.00	9.00	0.48
C. EXPORT PROMOTION PROJECTS & EVENTS				
FAIRS	: 1	0.00	5.00	0.20
MISSIONS	: 2	10.00	10.00	0.70
OTHER	: 1	5.00	5.00	0.35
D. COMMERCIAL / ECONOMIC REPORTS COMPLETED	: 0	0.00	0.00	0.00
E. INVESTMENT/PROMOTION ENQUIRIES				
FROM CANADA	: 4	6.00	2.00	0.26
FROM TERRITORIES	: 14	12.00	0.00	0.36
F. TECHNOLOGY INFLOW PROGRAM ENGR'S FRM CANADA	: 5	2.00	0.00	0.06
CONNECTIONS ARRANGED	: 1	0.00	5.00	0.20
G. PARTICIP'T'N IN PROG-RELATED EVENTS IN CANADA	: 1	6.00	6.00	0.42
H. SERVICE REQUESTS FM GOV'T SOURCES-DEA REPTS	: 1	0.00	2.00	0.08
FROM OTHER GOV'T SOURCES- CONTACTS	: 2	2.00	0.00	0.06
- REPORTS	: 6	2.00	2.00	0.14
I. ADMINISTRATION:				
PROGRAM MANAGEMENT & ADMIN.		7.00	0.00	0.21
LEAVE, PROFESSIONAL DEVELOP		0.00	3.00	0.12
J. SERVICE TO OTHER MISSION PROGRAMS		0.00	0.00	0.00
***** TOTALS *****		100.00	100.00	7.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 45
FROM TERRIT : 38

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 28

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 3
- LOCALLY-ENGAGED : 4