

29/06/92

External Affairs and International Trade Canada

TSRPT02E

TRADE TRACKING SYSTEM

WORKLOAD AND OFFICER SUMMARY ACTIVITY REPORT
FOR QUARTER 4 OF FISCAL YEAR 1991

POST : COPENHAGEN

	NUMBER	% OFFICER-TIME CANADA	TOTAL-TIME LOC-ENG	PERSON-QTR
A.EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	299	7.00	18.00	0.61
FROM TERRITORIES :	273	10.00	12.33	0.47
B.VISITS TO CLIENTS IN TERRITORY :	65	7.00	10.00	0.37
C.EXPORT/TRADE/POLICY PROJECTS AND EVENTS FAIRS :	1	0.00	1.66	0.05
MISSIONS :	3	1.00	9.33	0.29
CONFERENCE SEMINARS :	0	0.00	0.00	0.00
OTHER :	2	1.00	4.66	0.15
D.COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	21	9.00	8.00	0.33
POST INITIATED :	10	6.00	4.00	0.18
E.COMMUNICATIONS ACTIVITIES :	0	0.00	0.00	0.00
F.INVESTMENT ENQUIRIES FROM CANADA :	3	0.00	0.00	0.00
FROM TERRITORIES :	15	3.00	0.00	0.03
G.TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	7	0.00	5.00	0.15
CONNECTIONS ARRANGED :	10	0.00	0.00	0.00
H.PARTICPT'N IN PROG-REL EVENTS OUTSIDE POST :		21.00	13.66	0.62
I.SERVICE REQUESTS FM GOV'T SOURCES NGO :	1	1.00	0.00	0.01
HOST GOVERNMENT :	0	0.00	0.00	0.00
OTHER DEPARTMENT :	3	0.00	0.00	0.00
PROVINCES/MUNICIPALITIES :	4	2.00	0.00	0.02
J.ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN.:		14.00	0.00	0.14
LEAVE, PROFESSIONAL DEVELOP :		12.00	11.66	0.47
K.SERVICE TO OTHER MISSION PROGRAMS :		6.00	1.66	0.11
L.TOURISM PROGRAM ACTIVITIES :		0.00	0.00	0.00
***** TOTALS *****		100.00	99.96	4.00

NUMBER OF BUSINESS VISITORS (PUBLIC SECTOR) FROM CANADA :	6
FROM TERRIT :	14
NUMBER OF BUSINESS VISITORS (PRIVATE SECTOR) FROM CANADA :	25
FROM TERRIT :	50
NUMBER OF PEMD APPLICATIONS COMMENTED ON :	2
NUMBER OF OCCUPIED OFFICER POSITIONS -CANADA BASED :	1
-LOCALLY ENGAGED :	3