

TRADE TRACKING SYSTEM

91/01/09

WORKLOAD AND OFFICER SUMMARY
ACTIVITY REPORT

FOR QUARTER 2 OF FISCAL YEAR 1990

SUB-REGION: SOUTH ASIA

	NUMBER	% OFFICER-TIME CANADA	LOC-ENG	TOTAL-TIME PERSON-QTR
A. EXPORT/TRADE/POLICY ENQUIRIES FROM CANADA :	4168	16.47	25.03	10.80
FROM TERRITORIES :	4952	11.47	22.82	9.03
B. VISITS TO CLIENTS IN TERRITORY :	1080	7.95	11.75	5.12
C. EXPORT/TRADE/POLICY PROJECTS AND EVENTS				
FAIRS :	35	3.82	4.85	2.24
MISSIONS :	49	2.69	5.07	2.04
CONFERENCE SEMINARS :	40	2.52	1.64	1.04
OTHER :	263	3.91	1.39	1.29
D. COMMERCIAL* ECONOMIC REPORTS HQ REQUESTED :	84	2.34	0.85	0.78
POST INITIATED :	199	6.91	2.46	2.28
E. COMMUNICATIONS ACTIVITIES :	47	1.13	0.89	0.51
F. INVESTMENT ENQUIRIES				
FROM CANADA :	160	1.69	1.28	0.75
FROM TERRITORIES :	203	1.56	1.14	0.68
G. TECHNOLOGY INFLOW PROGRAM ENQR'S FRM CANADA :	17	0.04	0.46	0.14
CONNECTIONS ARRANGED :	9	0.04	0.07	0.03
H. PARTICIP'TN IN PROG-REL EVENTS OUTSIDE POST :		1.26	0.46	0.42
I. SERVICE REQUESTS FM GOV'T SOURCES				
NGO :	203	1.30	1.50	0.72
HOST GOVERNMENT :	166	2.00	2.10	1.05
OTHER DEPARTMENT :	191	1.65	2.71	1.14
PROVINCES/MUNICIPALITIES :	168	2.30	2.75	1.30
J. ADMINISTRATION: PROGRAM MANAGEMENT & ADMIN. :		7.39	3.07	2.56
LEAVE, PROFESSIONAL DEVELOP :		18.17	2.46	4.87
K. SERVICE TO OTHER MISSION PROGRAMS :		3.08	1.60	1.16
L. TOURISM PROGRAM ACTIVITIES :		0.21	3.57	1.05
***** TOTALS *****		99.90	99.92	51.00

NUMBER OF BUSINESS VISITORS FROM CANADA : 647
FROM TERRIT : 1227

NUMBER OF PEMD APPLICATIONS COMMENTED ON: 84

NUMBER OF OCCUPIED OFFICER POSITIONS - CANADA-BASED : 23
- LOCALLY-ENGAGED : 28